

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

July 23, 2020

MINUTES

PRESENT:

CDA Board: Molly Koivumaki, Greg Anderson, John Fahey, Sarah Carlson, Darrel Sudheimer

Staff: Julie Frick, Allison Streich, Karen Reed, Elise Durbin, Dave Beddoe

Others: Nick Koktavy, Assistant County Administrator Carver County

I. CONVENE CARVER COUNTY CDA BOARD MEETING

II. CALL TO ORDER BY CHAIR

The meeting was called to order at 5:00 p.m. by Chair Carlson.

III. AGENDA REVIEW AND ADOPTION

Motion to approve the Agenda as presented. Motion by Sudheimer, Second by Fahey. Motion Carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson			X	
Fahey	X			
Sudheimer	X			

IV. CONSENT AGENDA

Motion to approve the June 18, 2020 CDA Regular Board Meeting Minutes and Dashboard as presented. Motion by Fahey, Second by Koivumaki. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson			X	
Fahey	X			
Sudheimer	X			

V. PUBLIC PARTICIPATION – None.

Anderson arrived to the meeting at 5:08 pm.

VI. BOARD REPORT/DEPARTMENT REPORTS

A. Finance

1. Resolution No. 20-26 - Approve the June 2020 Record of Disbursements

A1. After discussion, Motion by Anderson, second by Sudheimer to approve Resolution No. 20-26 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			

Fahey	X			
Sudheimer	X			

B. Community and Economic Development

1. Resolution No. 20-27 - Approve Items Related to CARES Act Funding

A1. Durbin explained that in late March, Congress passed the \$2T CARES Act and of that, \$150B was made available for the coronavirus relief fund. The State is receiving funds, in addition to the counties, cities and townships. Carver County is receiving \$12.8M. Eligible uses include business assistance and financial assistance to individuals. The CDA is working with the County to administer approximately \$2M for business and financial assistance. After discussion, Motion by Fahey, second by Koivumaki to approve Resolution No. 20-27 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			
Fahey	X			
Sudheimer	X			

C. Housing

1. Resolution No. 20-28 - Resolution Approving the Write-Off of Past Tenant Balances for June 2020

A1. After discussion, Motion by Fahey, second by Anderson to approve Resolution No. 20-28 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			
Fahey	X			
Sudheimer	X			

2. Resolution No. 20-29 - Resolution Approving Financing of Rural Development Rehab

A1. Streich explained that as part of the transfer process for the rural development properties, we needed financing to complete the rehab based on the Capital Needs Assessment. The CDA has a commitment from Greater MN Housing Fund up to \$1.3M. The CDA could also loan the funds to the project. If using funding from GMHF, they would be in first position. Funding from the CDA would be in second position. The cash flow are the increased rents is not a concern if the CDA chooses to loan the funding to the project. Streich reviewed the side by side comparison in the board packet indicating the CDA would save around \$50,000 if the CDA loaned the money to the project. After discussion, Motion by Anderson, second by Sudheimer to approve Resolution No. 20-29 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Anderson	X			
Fahey	X			
Sudheimer	X			

D. Administration

1. Rescheduled Fair Housing training on August 4 from 11-12 via zoom
2. Move August Board meeting to August 13

VII. OTHER BUSINESS

VIII. UNFINISHED BUSINESS

IX. ADJOURNMENT

Motion by Fahey, second by Anderson to adjourn the meeting at 5:43 p.m. Motion carried.

Sarah Carlson, Chair

Date