

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

April 15, 2021

MINUTES

PRESENT:

CDA Board: Sarah Carlson, Greg Anderson, Greg Kummer, Darrel Sudheimer

Staff: Julie Frick, Allison Streich, Karen Reed, Elise Durbin, Dave Beddoe

Absent: Molly Koivumaki-Commissioner

I. CONVENE CARVER COUNTY CDA BOARD MEETING

II. CALL TO ORDER BY CHAIR

The meeting was called to order at 5:04 p.m. by Chair Carlson.

III. AGENDA REVIEW AND ADOPTION

Resolution No. 21-21 removed from the agenda. Motion to approve the amended Agenda. Motion by Anderson, Second by Sudheimer. Motion Carried.

| Commissioner Roll Call | Yes | No | Absent | Abstain |
|------------------------|-----|----|--------|---------|
| Carlson | X | | | |
| Koivumaki | | | X | |
| Kummer | X | | | |
| Anderson | X | | | |
| Sudheimer | X | | | |

IV. CONSENT AGENDA

Motion to approve the March 18, 2021 Regular Board Meeting Minutes, April Dashboard and Write-Off of Past Tenant Balances for March 2021 as presented. Motion by Anderson, Second by Kummer. Motion carried.

| Commissioner Roll Call | Yes | No | Absent | Abstain |
|------------------------|-----|----|--------|---------|
| Sudheimer | X | | | |
| Anderson | X | | | |
| Kummer | X | | | |
| Carlson | X | | | |
| Koivumaki | | | X | |

V. PUBLIC PARTICIPATION – None.

VI. BOARD REPORT/DEPARTMENT REPORTS

A. Finance

1. Resolution No. 21-19 - Approve the February Record of Disbursements

A1. After discussion, Motion by Carlson, second by Anderson to approve Resolution No. 21-19 as presented. Motion carried.

| Commissioner Roll Call | Yes | No | Absent | Abstain |
|------------------------|-----|----|--------|---------|
| Anderson | X | | | |
| Sudheimer | X | | | |
| Carlson | X | | | |
| Kummer | X | | | |
| Koivumaki | | | X | |

B. Community and Economic Development

1. Resolution No. 21-20 – Resolution Approving CEO Next Program Participation

A1. Durbin explained that as part of the 2021 Community Development Strategy, a strategic direction is to support existing businesses, including 2nd stage businesses. The CEO Next program supports 2nd stage businesses by hosting a monthly leadership forum, a CEO roundtable and individualized business research on a topic of choice by the business. The CDA participated in 2021 and sponsored a company in 2020. After discussion, Motion by Anderson, second by Sudheimer to approve Resolution No. 21-20 as presented. Motion carried.

| Commissioner Roll Call | Yes | No | Absent | Abstain |
|------------------------|-----|----|--------|---------|
| Kummer | X | | | |
| Sudheimer | X | | | |
| Carlson | X | | | |
| Anderson | X | | | |
| Koivumaki | | | X | |

C. Housing – None.

D. Administration

1. Chair Carlson wanted to add a discussion around staff appreciation. She wanted to express her sincere thanks for the dedicated work by staff over the past year. She mentioned a thank you from the board but wondered about another option. Carlson had a suggestion of a certificate for paid time off. After discussion, Motion by Carlson, second by Sudheimer to approve staff appreciation for a day off.

VII. OTHER BUSINESS

VIII. UNFINISHED BUSINESS

IX. ADJOURNMENT

Motion by Sudheimer, second by Kummer to adjourn the meeting at 5:45 p.m. Motion carried.