

**CARVER COUNTY CDA REGULAR BOARD MEETING**

705 N. Walnut Street, Chaska, MN 55318

May 20, 2021

**MINUTES**

**PRESENT:**

CDA Board: Sarah Carlson, Greg Anderson, Greg Kummer, Darrel Sudheimer, Molly Koivumaki

Staff: Julie Frick, Allison Streich, Karen Reed, Elise Durbin, Dave Beddoe

Others: Andy Berg- Abdo, Eick and Meyers, John Fahey-Carver County Commissioner,  
Nick Koltavy-Assistant County Administrator

**I. CONVENE CARVER COUNTY CDA BOARD MEETING**

**II. CALL TO ORDER BY CHAIR**

The meeting was called to order at 5:01 p.m. by Chair Carlson.

**III. AGENDA REVIEW AND ADOPTION**

Motion to approve the amended Agenda. Motion by Sudheimer, Second by Anderson. Motion Carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Anderson	X			
Sudheimer	X			
Carlson	X			
Koivumaki	X			
Kummer	X			

**IV. CONSENT AGENDA**

Motion to approve the April 15, 2021 Regular Board Meeting Minutes, May Dashboard and Write-Off of Past Tenant Balances for April 2021 as presented. Motion by Sudheimer, Second by Anderson. Motion Carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Anderson	X			
Sudheimer	X			
Carlson	X			
Koivumaki	X			
Kummer	X			

**V. PUBLIC PARTICIPATION – None.**

**VI. BOARD REPORT/DEPARTMENT REPORTS**

**A. Finance**

- Resolution No. 21-22 – Approve the 2020 Audit

A1. Berg from Abdo, Eick and Meyers presented on the audit. A clean opinion was issued on the financial statements. After discussion, Motion by Kummer, second by Anderson to approve Resolution No. 21-22 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Koivumaki	X			
Sudheimer	X			
Carlson	X			
Kummer	X			
Anderson	X			

2. Resolution No. 21-23 - Approve the April Record of Disbursements

A1. After discussion, Motion by Koivumaki, second by Sudheimer to approve Resolution No. 21-23 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Carlson	X			
Koivumaki	X			
Kummer	X			
Anderson	X			
Sudheimer	X			

**B. Community and Economic Development**

1. Resolution No. 21-24 – Resolution Approving 2021 Community Growth Partnership Initiative Grant Award

A1. Durbin explained the City of Chaska submitted a predevelopment application for a downtown store entrance reorientation feasibility analysis. After discussion, Motion by Anderson, second by Koivumaki to approve Resolution No. 21-24 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Anderson	X			
Sudheimer	X			
Kummer	X			
Carlson	X			
Koivumaki	X			

2. Resolution No. 21-25 – Resolution Approving an Agreement with Habitat for Humanity for Carver County CLT Expansion Project

A2. Durbin that a MOU has been developed to outline the partnership with Habitat for Humanity. The units that will be built and added to the land trust target larger families. Habitat will build the units and sell to a qualified buyer and move the units into the land trust at that time. The first two units will be ready in July. Carlson asked about the timeline for additional units. Durbin explained that the after the first two are built, they will start on the next two. Habitat has buyers for the first two units. After discussion, Motion by Kummer, second by Sudheimer to approve Resolution No. 21-25 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Sudheimer	X			
Anderson	X			
Kummer	X			
Koivumaki	X			
Carlson	X			

**C. Housing**

1. Resolution No. 21-26 – Resolution Approving Certification and Acceptance of Bridges Grant Funds for the 2021-2023 Grant Term

A1. After discussion, Motion by Sudheimer, second by Anderson to approve Resolution No. 21-26 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Koivumaki	X			
Carlson	X			
Anderson	X			
Sudheimer	X			
Kummer	X			

2. Resolution No. 21-27 – Resolution Approving Certification and Acceptance of Bridges RTC Grant Funds for the 2021-2023 Grant Term

A2. After discussion, Motion by Koivumaki, second by Anderson to approve Resolution No. 21-27 as presented. Motion carried.

Commissioner Roll Call	Yes	No	Absent	Abstain
Koivumaki	X			
Sudheimer	X			
Carlson	X			
Kummer	X			
Anderson	X			

**D. Administration - Noe**

**VII. OTHER BUSINESS**

Koktavy informed the Board that 2022 budget process will be starting with two dates for the CDA: August 17 for a work session and September 7 for the Board meeting. Starting June 1 all doors will be open at the County Government Center

**VIII. UNFINISHED BUSINESS**

Discussion around return to in person CDA Board meetings. After discussion, the decision is to move to in person meetings starting with the June 17 meeting.

**IX. ADJOURNMENT**

Motion by Sudheimer, second by Carlson to adjourn the meeting at 5:54 p.m. Motion carried.