

CARVER COUNTY CDA REGULAR BOARD MEETING

705 N. Walnut Street, Chaska, MN 55318

September 16, 2021

MINUTES

PRESENT:

CDA Board: Sarah Carlson, Greg Anderson, Darrel Sudheimer, Molly Koivumaki

Staff: Julie Frick, Allison Streich, Karen Reed, Elise Durbin, Dave Beddoe, Angie Stacken

Other: John Fahey, Carver County Commissioner
Nick Koltavy, Assistant County Administrator

Absent: Greg Kummer-Commissioner

I. CONVENE CARVER COUNTY CDA BOARD MEETING

II. CALL TO ORDER BY CHAIR

The meeting was called to order at 5:00 p.m. by Chair Sarah Carlson.

III. AGENDA REVIEW AND ADOPTION

Motion to approve the revised Agenda as presented. Motion by Koivumaki, Second by Anderson. Motion carried.

IV. CONSENT AGENDA

Motion to approve the September 2021 Dashboard and August 2021 meeting minutes and Write-off of past tenant balances for August 2021. Motion by Koivumaki, Second by Anderson. Motion carried.

V. PUBLIC PARTICIPATION – None

VI. BOARD REPORT/DEPARTMENT REPORTS

A. Finance

1. Resolution No. 21-38 - Approve the August 2021 Record of Disbursements

A1. After discussion, motion by Anderson, second by Sudheimer to approve Resolution No. 21-38 as presented. Motion carried.

B. Community and Economic Development

1. Resolution No. 21-39 – Approving a Contract with Carver County for America Rescue Plan Act Funds to Create a Housing Assistance Program
 - A. Durbin explained that the CDA has been asked by Carver County to administer a third round of a housing assistance program with the county’s American Rescue Plan Act funds. After discussion, motion by Anderson, second by Koivumaki to approve Resolution No. 21-39 as presented. Motion carried.

C. Housing

1. Resolution No. 21-40 – Approving Procurement for Brickyard Apartments.
 - A. Beddoe explained that this work will help to resolve issues that have been in place around the exterior of Brickyard Apartments. Some work may start this year, but most will happen in the spring. Carlson asked if the CDA has worked with this vendor before. Beddoe said no, but he did review references about this vendor. Anderson asked about the bids as they seem high. Beddoe explained a bit more about the bids. After discussion, Motion by Sudheimer, second by Anderson to approve Resolution No. 21-40 as presented. Motion carried.

D. Administration - None

VII. OTHER BUSINESS

1. Koltavy provided an update from the County
 - a. On September 7, 2021, the CDA Levy request of 3.5% was approved and set for 2022.
 - b. On September 28th there is a County Board work session on the American Rescue Plan Act funds.
 - c. According to *Money* magazine, Chanhassen is the best city to live in.
2. Fahey provided an update from the County
 - a. The County Board will be discussing the ARPA funds on September 28—in particular there will be a discussion on housing projects. Fahey asked for the CDA Board's opinion on several of the housing projects anticipated to be discussed.

VIII. UNFINISHED BUSINESS/ITEMS OF INTEREST

IX. ADJOURNMENT

Motion by Anderson, second by Sudheimer to adjourn the meeting at 5:50 p.m. Motion carried.